



RD & SH National College and SWA Science College

Bandra (W), Mumbai – 400050



GENERAL INSTRUCTIONS FOR PG REGISTRATION FORM

REGISTRATION on UNIVERSITY OF MUMBAI Portal (Mandatory for all students seeking admission to PG – Part I Courses at Mumbai University)

Please visit <http://mumoa.digitaluniversity.ac> and log in using the PRN number you already have for UG.

College Name to be selected

R. D. National College of Arts and Commerce and W. A. Science College (College Code 163)

Course Name to be selected

Course	Course Name to be Selected
M.Sc. (Biotechnology)	M.Sc.-Regular-Rev16-Biotechnology-M.Sc. Part I-Sem I [1S01121] (Faculty of Science)
M.Sc. (Chemistry)	M.Sc.-Regular-Rev16-Chemistry-M.Sc. Part I-Sem I [1S01121] (Faculty of Science)
M.Sc. (Computer Science)	M.Sc.-Regular-CBCS-Computer Science-M.Sc. Part I-Sem I [1S01121] (Faculty of Science)
M.Sc. (IT)	M.Sc.-Regular-Rev16-Information Technology-M.Sc. Part I-Sem I [1S01121] (Faculty of Science)
M.Sc. (Physics)	M.Sc.-Regular-Rev16-Physics-M.Sc. Part I-Sem I [1S01121] (Faculty of Science)
M.A. (English Literature)	M.A.-Regular-CBCS-English-M.A. Part I-Sem I [3A00531] (Faculty of Arts)
M.A. (EMA)	M.A.-Regular-Rev16-Entertainment, Media and Advertising-M.A. Part I-Sem I [4O00621] (Faculty of Arts)
M.A. (Psychology)	M.A.-Regular-CBCS-Psychology-M.A. Part I-Sem I [3A00531] (Faculty of Arts)

REGISTRATION ON RD & SH NATIONAL COLLEGE ADMISSION PORTAL

DOCUMENTS REQUIRED

The following documents need to be scanned and soft copies kept ready for the online registration process.

1. **Recent passport size photograph** of the candidate, against a white background; Maximum file size of the photo: **40 KB**; file format: JPG only (no other variation will be accepted)
2. **Sem V Marksheet and Sem VI Provisional Marksheet** (if not available, attach consolidated copy downloaded from Mumbai University Website)
3. **University pre-registration form**
4. Scanned copy of **student applicant's signature**; maximum file size: 20 KB
5. Scanned copy of any **official document as proof for Sindhi Minority students** (if applicable)
6. Scanned copy of any official document as **proof of Caste** (if applicable)
7. Additional Documents will be needed by students from other Universities e.g. Transfer Certificate, Migration Certificate, etc. These need to be submitted later along with the printed application form when the College reopens. Please ensure that you apply for these documents from your institutes.
8. International students will be required to apply through University of Mumbai.

POINTS TO REMEMBER WHILE FILLING THE APPLICATION FORM

A red asterisk (*) in any field denotes that it is compulsory for you to provide the information; it cannot be left blank. You cannot move to the next section of the form, if you do not provide this information.

Personal Details

1. Please enter your **Name and Surname exactly as it appears in the Marksheet.**
2. **Guardian's Name can be the same as your parent provided you are staying with him/her.** Students residing outside Mumbai must enter the name of a person residing in the city, who will be their local guardian, as and when the college reopens for regular classes.
3. Students who do not have a **Last Name/Surname please put a dot (.) in that field.**
4. If you **do not have an Aadhaar registration**, please type 1,12 times (11111111111) as your Aadhaar Number.
5. **University Pre-Reg. No. refers to the Application Number mentioned on the top right corner of your University pre-enrolment registration form.** Your application cannot be completed or processed without this number.
6. Only students belonging to the **SINDHI MINORITY** should click on the Minority tab.
7. **In House students** should write a **YES** in the text field provided.

Educational Details

- You must fill the Std XII details in this section.
- Please do not fill Std. XII Examination Details in this section. It has to be filled in **Qualifying Exam Details section.**

Last Qualifying Exam Details

- Refers to TY exam details.
- On selecting the Last Exam Name, the candidate is required to fill all the mandatory details
- Scanning and uploading Sem V & Sem VI marksheets and University pre-registration form is mandatory.

UNDERTAKING / DECLARATION

When you download the final report of the completed form, you will find an Undertaking/Declaration form, the format of which has been given by the University of Mumbai. It is mandatory to print and fill up this form, and sign as required. Please scan the entire form and keep a copy ready for upload. If you are unable to print the form, then the entire declaration must be written legibly and word-for-word by hand, with a pen, on a lined sheet of paper, signed, scanned and uploaded when required.

Details of when to upload the form will be provided once you are granted provisional admission and your name appears on the Merit List.

CONTACT INFORMATION:

In case on any queries you may contact the following:

<u>TECHNICAL RELATED QUERIES</u>	
Prof. Dinesh Himatsinghani – 9819857387	Prof. Vipul Saluja – 9324088050
<u>ADMISSION RELATED QUERIES</u>	
M.Sc. (Biotechnology)	Mr. Laukik Shetye – 9820451062
M.Sc. (Chemistry)	Dr. Kiron Jathar - 9967065969 Mr. Anand Shethi – 9322593590
M.Sc. (Computer Science)	Mr. Vipul Saluja – 9324088050
M.Sc. (IT)	Mr. Manish Karale – 9833441759
M.Sc. (Physics)	Ms. Namrata Ajwani – 9820372044 Ms. Poonam Jaju – 9930684872
M.A. (English Literature)	Ms. Zainab Razvi – 9833920984
M.A. (EMA)	Ms. Rachna Mehta – 9833607927
M.A. (Psychology)	Ms. Kiran Makhijani – 9819888488